This guide is a practical reference for participants of IDDST-Japan 2017. It provides information on all conference-related aspects of logistics, transportation, food, accommodation and sightseeing.

(Please check the Final Program online to double confirm your speech session and time at: http://www.iddst.com/iddstJapan2017/ScientificProgram.asp, we will send you the PDF version early July)

### Registration

**Time:** July 24, 2017 (08:30-22:00); July 25-27, 2017 (08:00-18:00)

**Place:** Registration Desk, Hotel Lobby, Hyatt Regency Osaka

Please visit the registration desk directly for your conference kits. Security passes must be worn at all the time otherwise the conference is not accessible.

**Speech Slides:** Conference Computer and Projection Equipment will be ready in each conference room 30mins before the session start. Confirmed your presentation slides will be brought to the meeting room 20mins ahead. The conference staff will help you to display it on the computer.

### Conference Venue & Hotel Accommodation

**Hyatt Regency Osaka**

**Address:** 1-13-11 Nanko-Kita, Suminoe-Ku, Osaka, Japan; **Tel:** 06-6612-1234


**Check-in Time:**

Hotel rooms are generally available for guest check-in after 5:00 p.m. Guests arriving prior to this time will be allocated rooms as soon as they become available.

**Check-out time:**

12:00 noon.

P.S. The hotel reservation will be cancelled after 10:00 p.m. If you can’t arrive in time, please make a call to Hotel Reception Desk in advance.
From Kansai International Airport to the Hotel

**Limousine Airport Bus (Nanko/Tenpozan/Kaiyukan)/Universal Studios Japan®**

Platform: Bus stop 3 on the arrivals floor of the airport  
Fare: JPY 1,550 (USD 14)  
Hours: 07:30 ~ 21:10 (Terminal 1); 07:15 ~ 20:55 (Terminal 2)  
Intervals: 50 minutes, 10 times a day  
No reservations required (first-come-first-served basis)

Please click the timetable below and more details at: [http://www.kate.co.jp/en/timetable/detail/NU](http://www.kate.co.jp/en/timetable/detail/NU)
Taxi
Cost: JPY14,000 (USD 127)
Intervals: 45 minutes (depending on traffic)
Note: this is the most convenient way to reach the Hotel outside the operating hours of the limousine bus service

Information when you take a taxi:
BIT’s 15th Annual Congress of International Drug Discovery Science & Technology - Japan 2017
Please take me to Hyatt Regency Osaka. Thanks
日本大阪ハイアットリージェンシへ行きたいです。ありがとうございます。
Add: 1-13-11 Nanko-Kita, Suminoe-Ku, Osaka, Japan
アドレ: 大阪府大阪市住之江区南港北1-13-11, 大阪府, 日本

Hotel limousine car
Cost: JPY16,000 (USD 145, per car per trip)
Advance reservation is necessary via Hotel Concierge department via email at concierge.osaka@hyatt.com

Train (Japan Railway)
Go to the Nankai line and catch the train to Namba. This part of the journey takes approximately 50 minutes. We recommend you to take a taxi from Namba station. Approximate cost of the taxi is JPY5,000 per car (4 persons maximum) and travel time is approximately 30 minutes. *First train departs at 05:45am and the last train departs at 11:59pm. Please check the subway map as below and also online at:
From JR Osaka Station to the Hotel (Free)

Platform: JR Osaka Station
Hours: 08:30 ~ 22:00, every 30 minutes
Intervals: 25 minutes

Distances to the hotel

- Nakafuto Newtram Station 3 minutes walk
- Cosmosquare Subway Station 10 minutes walk
- Umeda/JR Osaka 25 minutes by car
- Namba/Shinsaibashi 30 minutes by car
- Shin Osaka (Shinkansen Station) 40 minutes by car
- Kansai International Airport (KIX) 40 minutes by car
- Osaka Domestic Airport (ITM) 50 minutes by car
- Universal Studios Japan® 15 minutes by car
- Kyoto 90 minutes by car
- Kobe 30 minutes by car
- Nara 60 minutes by car

Please check more Information at:
There are two buildings in Hyatt Regency Osaka, Guest Room Tower and Banquet Tower. Totally Nine Conference Rooms in both two towers will be used for IDDST-Japan 2017. Two conference rooms (Crystal & Ruby, 2nd Floor of Banquet Tower) will be used for Opening Ceremony & Keynote Forum. And seven conference rooms (Mai, Yume, Saki, 2nd Floor of Banquet Tower; Tatsuta, Yoshino, Yamato-A, Yamato B, 5th Floor of Guest Room Tower) will be used for Parallel Sessions. Coffee Break will be available for both two towers.
**Poster:** Poster Area will be on the 3rd Floor of Banquet Tower, just outside of the Main Restaurant (Regency Ballroom E). Poster exhibition time is 08:30-17:00 during July 25-27. All the posters will be printed on the Poster Board by Organizing Committee and it’s unavailable to bring your poster to the conference for putting up by yourself.

**Meal Services:** The breakfast is included in the hotel fee, and the lunches and welcome banquet on July 25th are (included in the registration fee) provided by the organizing committee of IDDST conference. All the meals will be served in Regency Ballroom E (3rd Floor of Banquet Tower). Please take the meal passes along with you (you can get all the passes in the kits from the Registration Desk when you arrive). Package A include the suppers as well. The details please see: [http://www.iddst.com/iddstJapan2017/price.asp](http://www.iddst.com/iddstJapan2017/price.asp)

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**Conference in Japan**

- **Visa**

Foreign attendees will need to apply for visa by themselves usually, so IDDST-2017 recommends applying for visas as early as possible. Please check with your local Japanese consulate or embassy to find out the earliest possible application date. Meanwhile, we strongly advise the foreign attendees to apply for the Tourist Visa instead of Business Visa in view of the adjustments for visa application to Japan last year, which is more accessible. We apologize for any inconvenience maybe caused to you.

P.S. The Hotel Reservation Confirmation may be necessary for the Tourist Visa application. Please let us...
know your visa process and send back your air ticket when determined, and then we’ll arrange related conference details accordingly! Any problem, please feel free to contact Irene at irene@iddst.com

• **Weather**
According to the weather forecasting: the average temperature during the period of conference is 24-32°C.

• **Currency**
The official currency is the Yen (円) or JPY. Japanese money cannot be exported. Travelers’ checks and major credit cards are accepted (VISA, MASTERCARD) and foreign currency can be converted in airport, hotels, in stores and in subsidiaries of the Bank of Japan. The working hour of most foreign exchange centre is: 09:30-16:00. You are advised to exchange some Yen for your bus/taxi fares before your departure. The exchange rate between U.S. dollar and Yen is approximately at 1:110. Please check for further updates. Usually, 15,000 円 ($140) would be enough for your transportation fees. Though major credit cards are accepted at big stores and ATMs, cash is still more widely used.

• **Electricity**
Japanese electrical plugs have two, non-polarized pins, as shown above. Voltage in Osaka is 110V 60Hz. If you will need to use an adapter, please be sure to use an appropriate transformer as well.

• **Mobile Phone Network**
Most mobile phone can be used in Japan, GSM-only phones do not work. You can buy a SIM cards or rental phones at the airport, as well as book a WIFI EGG from your local travel agency and get it from Airport in Japan.

• **Working Language**
The working language of this conference is English, therefore, simultaneous interpretation will not be provided.

• **Cancellation and Refund Policy**
Deadline for Hotel cancellation is May 31, 2017. No refund of Registration will be made after May 24, 2017. Substitutions are welcome at any time.

• **Local time**
A. Time Difference
Japan is in one time zone – Tokyo Time (GMT+ 9 hours).

B. Working Hours
Most Working hours are 09:00~17:00, Large stores are open at 10:00~20:00, and banks at 09:00~15:00. Working week runs from Monday to Friday.

• **Insurance Policy**
It is advised to have insurance to cover sickness and other possible traveling problems. For hospitalization in Japan, you may have to pay first and then claim it back from your insurance company. The organizing committee will not take the responsibility for any personal injuries sustained or for loss of, or damage to, property belonging to conference participants or their accompanying persons, either during or as a result of the Conference.

• **Emergency numbers**
Police & Medical Emergency: 110
Fire Department: 119

• **Conference Contact**
Irene Wang
E-mail: irene@iddst.com